

Mendon City Library Board Meeting

Date: April 11, 2018

Attendees

Library board members: Katie Child, Lisa Robins, Ryan Yonk, Rick Shelton, Millie Smith, Mary Heers. Friends of the Mendon Library: Paul Willie. City council liaison: Karole Sorensen. Library directors: Maren Benson, Brittany Benson.

Minutes from previous meeting

The board voted to approve the minutes from the meeting on January 10, 2018, without changes.

Update on the library

Librarians Brittany Benson and Maren Benson updated the board on the library.

Maren reported that circulations are increasing, with March reaching an all-time high of 1,950. The average circulation is between 1,500 and 1,700. The most popular areas in the library continue to be picture books, juvenile fiction, and juvenile DVD. The participation in story time is also increasing with the average number of children attending between 15-20 each week. Maren reported that some families from Wellsville have even requested cards.

Brittany reported on the library programs. The library hosted a movie in April and approximately 22 people attended. Brittany reported that about 16 people attended the recent craft day. Brittany has planned a calligraphy activity for all ages in April and a Marvel Avengers movie party for teens on April 27. Beginning in May, Brittany hopes to do more outdoor activities.

The summer reading program will begin June 4 with a kick-off party from 10:30-1 pm on that day. This year's summer reading program theme is "Libraries Rock." The librarians said that they may need volunteers to help supervise the activities.

Budget report

Rick Shelton reported that the library expenditures are 108% over budget. Katie said that this year's budget will help us establish a budget for upcoming years and gives the board a better idea of where the money needs to be allocated in the future.

Maren said she spends approximately \$500 a month on books to reach the yearly budget of \$6000. She obtains books through Ingram, Covenant, and Junior Library Guild. Maren said Junior Library Guild has a great nonfiction selection but is slow to send out new releases. Therefore, she prefers to order new book titles from Amazon or Ingram. She is able to adjust the selections that come from the Junior Library Guild.

IT contract

The librarians need to install a filter from the state on the library's computer system. Katie asked Karole how the city's IT contract works and how the librarians could request service. Karole said the best contact in the city office is Daphne Carlson or Paul Cressall. Katie will e-mail them for more information on IT.

Meeting adjourned

The meeting was adjourned until Wednesday, June 27, 2018, at 8 pm in the reading room of the library.

Friends of the Mendon Library

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Piano Concert

Paul handed out the tentative program for this year's piano concert. This year's program will be held during the 24th of July festivities on July 20 at 7 pm and July 21 at 3 pm and 5 pm. The committee has chosen an Americana theme, and Paul reports that the program will be spectacular. Paul needs the Friends of the Mendon Library to help with publicity and ticket sales. Each board member will receive a number of tickets to sell (likely 10 tickets). Performers will include Sharlen Benson, Don Butler, Paula Watkins, Jamiel and Jessica Martin, Laura and Holly Morgan, Norma Myers, Luke Smith, Mattie Rich, Ivie Rich, Kari Rich, Ben Anderson, Mike Morgan, and Mike Bailey. Karole suggested incorporating Native America music in the program and recommended speaking to Darren Perry.

The concert is a benefit performance for the library and will be held in the library, which holds approximately 85 people. The Friends discussed the cost of the tickets. Last year the tickets cost \$10, but many felt that was too low. The Friends proposed \$15 for adult tickets and \$10 for students.

During the May Day medley, Paul would like to have a slideshow highlighting May Day through the years. He asked Karole to send digital photos of May Day to the librarians. Paul will work with the librarians to put together the slideshow.

The librarians will try to obtain a device that allows them to run credit cards. Paul would like to have online ticket sales through an online site, such as Eventbrite. Maren and Brittany will check into it. Paul will have publicity materials for handing out at the next meeting, and a flier will run in the city's water bill.

Meeting Adjourned

The next meeting will be Wednesday, June 27, 2018, at 8 pm in the library following the library board meeting.