

# **Mendon City Library Board Meeting**

Date: November 2, 2016

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Library board members present: Katie Child, Rick Shelton, Lisa Robins, Mandy Powell, Paul Willie, Ryan Yonk. City council member liaison: Karole Sorensen.

## **Minutes from previous meeting**

Lisa Robins read the minutes from the board meeting on October 5, 2016, and the board approved the minutes with a correction.

## **Introduction of Maren Benson**

Katie introduced the library board to Maren Benson, the library director.

## **Eccles Grant update**

Katie reported that the library received a last dollar grant in the amount of \$75,000. The library must raise the difference between the awarded amount and \$129,000, and the library will have until June 2017 to raise the difference. Katie said the library has already raised approximately \$13,000. Katie had not yet received the official paperwork for the grant.

## **Policies and forms**

Katie will modify and send via e-mail the updated policies and forms to all library board members for approval. Lisa will keep a list of the library policies and their respective approval dates.

## **Library status**

Katie encouraged the library board to help with the shelving of books prior to the library opening. Katie reported that approximately 3,000 items had been cataloged, and about 3,000 items still need to be finished. Katie encouraged the library board members to attend the open house and ribbon cutting ceremony on November 19. Millie will put together a scavenger hunt for the children who come to the open house and turn in any purchase receipts for reimbursement.

Millie asked about the chain of command for the storytime committee. She was instructed that she was the liaison for the storytime committee and would work with Brittany. Brittany would communicate concerns to Maren.

## **Meeting adjourned**

The meeting was adjourned until January 4, 2017, at 8 pm at the Mendon Library.