

Minutes from Mendon Library Board Meeting
August 5, 2015

Board Members Present: Katie Child, Monica Weeks, Millie Smith, Mandy Powell
Absent: Mayor Ed Buist, Bonnie Odd, Kris Whoolery, Janet Willardson, Ryan Yonk

Action items for board members are in bold.

July's minutes were read by Monica Weeks and approved unanimously by the board.

We welcomed our newest board members, Mandy Powell and Ryan Yonk. Board members reviewed the sales of *The Wellsville Kid* fundraiser. Katie reported that it was a successful event with about \$2,100 earned for the library (after Jonathan Watkins recouped his costs). She said she would have liked to make a little more to compensate for marketing costs, but that she was pleased with the result. It was suggested that we look for sponsors next time to help diffuse some of the marketing costs.

The board then discussed the delegation of responsibilities for new board members. **Ryan has volunteered to advise the library in grant and fundraising planning. Millie will be managing the children's programming, helping to coordinate storytime when necessary and planning 3-4 bigger children's events each year to tie into storytime.** There was discussion of ideas for children's activities, such as a Halloween costume contest and a Dr. Seuss breakfast or other activity. Mandy noted that she has many Dr. Seuss items if we need some for a display. Mandy also suggested that we have a library activity to tie into the Christmas Magic musical program, which will be held this year. **Mandy has been asked to head up the public relations effort. She will add to the library's Facebook page and add more photos to increase interest. Katie will work with her to get a budget for boosting posts on Facebook (advertising).**

Board members were updated on building progress. Building plans are currently out to bid and a contractor should be selected by September. Construction will be finished by next summer at the latest.

Katie mentioned that we need to update the bylaws for the board. Katie will locate the library's old minutes and begin the updating process. We need to be posting our meeting minutes at the Mendon Station. Monica agreed to take care of that.

Our current operating budget is \$20,000/year, with \$10,000 from Mendon City and \$10,000 from a private donor. We hope to have those amounts increased in the future. We also have \$40,000 in RAPZ funds, and Ryan thinks he can secure an additional \$15,000 in grant money. Katie noted that quality library shelving is pricey, and we agreed to investigate various options for that. We also discussed the idea of obtaining several Kindles with multiple book titles on each, similar to what the North Logan Library does.

We are planning to employ a librarian for 15 hours a week and discussed the ideal days/times to have the library open. **Monica will evaluate the surveys that we have received and see what our future patrons think.**

We also discussed design and our desire to have quality, long-lasting furniture and lighting in the reading room. We discussed speaking with a local designer about her ideas and setting up a Pinterest page for all of us to contribute to and gather ideas. **Monica agreed to set this up. Katie will also set up a meeting for us to look at the old library shelving and evaluate whether or not it will work for the new space.**

We then adjourned the meeting and agreed to meet again on Wednesday, September 3, 2015, at 8 pm.