

MENDON CITY COUNCIL MEETING MINUTES

THURSDAY, March 12, 2020 at MENDON CITY HALL at 6:00PM

In Attendance:

Mayor: *Ed Buist*

Council Members: *Jon Hardman, Greg Taylor, Bob Jepsen, Ian Nemelka, Ron Campbell*

Public Works: *Kirk Taylor*

Engineer: *Eric Dursteler*

Recorder: *Paul Cressall*

Treasurer: *Daphne Carlson*

Clerk: *Camille Randall*

Excused: *Deputy Clark, Eric Bowen*

Public Attendance: *Gail Taylor, Keilani Ludlow, Phil Zobell, Andrew Lilywhite, Scott Archibald, Ashley Welker, Dave Welker, Michelle Welker*

Mayor Buist opened the meeting at 6:01 PM. Paul Cressall led the pledge of allegiance. Bob Jepsen offered the prayer. Mayor Buist asked if council reviewed February minutes. Ron Campbell had some concerns. At the bottom of the 1st page replace "when" with "with." At the bottom of the last page, second to the last paragraph, change "pushing" to "pushing snow." Jon Hardman noted it should be "Wellsville-Mendon Conservancy." Mayor Buist asked for approval of bills. Mayor Buist entertained motion. Jon Hardman motioned to approve. Greg Taylor seconded. All approved bills.

Mayor Buist noted that the last 48 hours have been very interesting. Mayor Buist and Ron Campbell have been in discussion several times over the last couple days. Mayor Buist is constantly monitoring these things with Cache County as is Ron Campbell. This may affect future meetings and events. The city will keep running, but there may be changes. Some events may be impacted.

Ashely Welker presented an FFA creed. Ashley is part of the Mountain Crest FFA. She is practicing for the public speaking creed contest. Ashley presented the FFA creed to the council and attendees. She did great! Mayor Buist asked what some of the misrepresentations regarding agricultural life. She noted that many people have a negative view of agriculture. They just haven't been properly educated. Greg Taylor asked how she would describe a good farm. Ashley said putting out a quality product is the mark of a good farm. Jon Hardman asked about past achievements in agriculture. Ashley said that an important achievement was admitting women into the FFA. Women have contributed a lot of important, influential ideas. Mayor Buist said she did a great job and he feels she will do a great job wherever she goes.

Deputy Clark is excused.

Seamons annexation petition. Ron Campbell noted concern that the process that was given by our lawyer may not totally correlate with Mendon City procedures. Andrew Lilywhite, who represents Jane and Sherwin Seamons, noted that in section B of their annexation petition they do mention Mendon city code in an effort to adhere to all requirements. Andrew Lilywhite stated that the state statute and Mendon statute are quite parallel. Andrew Lilywhite said that he'd provide background or address questions as needed. Bob Jepsen asked if the proposal is for individual wells on each of the properties. Andrew Lilywhite noted that private water systems would consist of one or two wells. For the Seamons to do a public water system would be overwhelming for the costs involved and maybe over-the-top for what is needed for the property. Bob Jepsen's concern is that Mendon city would be liable for future problems once Mendon City took over the water system. Scott Archibald (Sunrise Engineering), the Seamons' Engineer, said that they would be willing to go public with the water system. They have drilled a test well the produces 30 gallons per minute. Bob Jepsen noted that Mendon had trouble with the Cobblestone well. It was a private water system and Mendon has had a lot of trouble with it. Andrew Lilywhite said that part of the development of a private water system is that it would be according to Mendon city's development standards. They would work with Mendon's city engineer. Andrew Lilywhite said that perhaps it could be owned privately by the residents of that development. Jon Hardman asked if Andrew Lilywhite could clarify the second statement as to whether there would be 15 or 19 lots. Andrew Lilywhite noted that there are two different options available depending on the needs of the development regarding water supply and flood water management, etc. If they did 19, they would have to have 2 private water systems. Andrew Lilywhite noted that it was mentioned there is a flood plain on the property and that may cut the available lots down to the 15 or less. Paul Cressall asked if he could ask questions. Council noted that since it is not a public meeting only the council can ask questions at this time. Ron Campbell noted that when you look at the annexation policy plan towards the end it talks about a possible agreement in the process of annexation defining the details and responsibilities of all parties involved. Ron Campbell noted that there is a period of time allotted for this to be defined. Andrew Lilywhite said that through the process there is a lot of back and forth to define the details of the agreement. The actual agreement happens at the end of the annexation process. Ron Campbell asked how long that process takes. Andrew Lilywhite said there is an initial 30-day period. Then there is an opportunity for entities to protest the annexation. Andrew Lilywhite said all this takes several months. Ron Campbell said that if you look at the general plan, he felt that the proposed annexation does not run anti to what is defined in the general plan. Ron Campbell said it would be nice to have city water up there. He noted that we have talked about getting city water up higher. Jon Hardman noted that the possibility of having city water above the canal would be at least 5 years out. Scott Archibald said the ideal time frame for the Seamons development would be approving the subdivision by the end of the summer and then begin selling lots directly after that. Scott Archibald noted that there is a

private secondary line that runs through the property. Jon Hardman noted that the Seamons do not have rights to access that line. Bob Jepsen asked what Jon Hardman sees as the timeframe for city water getting up above the canal. Jon Hardman said we are facing \$600,000 in costs to improving the city water system right now. City water above the canal would be at least 5 years out in the best of circumstances. Bob Jepsen said that he still feels that the city would be in a position of liability regarding the water situation. Jon Hardman said there are 2 paramount issues to consider. The first issue is the water. Mendon city cannot currently meet state requirements for pressure above the canal. Furthermore, secondary water is not available above the canal. We are not allowed to pump secondary water above the canal. The only exception is if a parcel straddles the canal. Jon Hardman feels secondary water is a huge issue. In order to have sufficient indoor and outdoor use there would have to be a storage tank. Scott Archibald stated that they are anticipating putting in a storage tank. Jon Hardman noted that another area of concern is fire protection for any newly annexed area. Jon Hardman noted that people tend to use twice as much water than needed for landscape watering. It is likely that the water system for this development would be taxed. Scott Archibald said the Seamons drilled a test well. They would need to fully develop that well and possibly drill a second well. Jon Hardman said we've done extensive exploration up near that area. There is not another substantial source of water. Jon Hardman noted that run-off flood water is a huge issue. The reality is that currently Mendon city has no way to collect water and help it flow safely to the East of town. We currently have no infrastructure to address that. Scott Archibald said they are aware of the flood plain. Jon Hardman said that it is more than just concern about the flood plain. There is significant concern regarding the over ground water flow, specifically during flood years. The problem of over-ground water flow becomes worse once roads and houses are built because there is less area for water to permeate the ground as opposed to flowing over-ground, creating flooding issues in lower elevations. Jon Hardman said that to contain the flowing over-ground water on site would require a huge structure. Scott Archibald said that they would manage what would go through Mendon. Ron Campbell emphasized that the actual annexation itself is in line with the general plan because the Seamons' land is within the expansion map. He feels that it fits nicely. Jon Hardman noted that it fits within the boundary, but the applicants must sufficiently provide culinary and secondary water to that land. That is why the general plan and the annexation policy plan currently designate zoning above the canal as A-10 zoning. Ian Nemelka asked about the Cobblestone well. Jon Hardman said in 2008 the Cobblestone well exceeded the level of nitrates according to state requirements. Jon Hardman said that a specific source of above ground nitrates was never specifically identified. Ian Nemelka asked if the private water system experienced a problem with their water system if they would or would not be able to benefit from the public system. Would these residents with a private water system be S.O.L. if they could not rely on a public system to bail them out in case of a problem with their system? Ian Nemelka noted that his concern is what happens to "Mendon

residents” if something happens to their private well(s). Jon Hardman noted that in the case of Cobblestone, we are currently mixing water sources to lower the nitrates to an acceptable level. Ian Nemelka asked again if an incident happened would we be able to combine it with other water since it is above the canal. Scott Archibald said that if it is a private system, then the people in the development would be responsible for remediating their own water system in the case of not meeting state water quality standards. Jon Hardman said that even though that is true, they will still come back to Mendon city because the developer will be long gone. Scott Archibald would like to explore doing a joint water system. Scott Archibald would like to discuss options, as there is the possibility of doing a public water system. Ron Campbell asked about the tax base from a newly annexed and developed parcel: will it increase money to the city? Jon Hardman said the amount of taxes Mendon City gets will never pay for what the city will spend. That has been proven time and again. Andrew Lilywhite provided council with a statement of tax consequences of annexation (see below).

STATEMENT OF TAX CONSEQUENCES OF ANNEXATION
 CACHE PARCEL NO. 11-020-0002
 PINNACLE ESTATES LLC

Scenario Description	Market Value (Assessor)	Property Tax Revenue	Notes
Tax on Existing Home and 1 Acre (County)	\$777,186	\$4,180	Residence assessor value (\$687186); 1st ac homesite assessor value (\$90,000); taxed on 55% of assessed value
Tax on Land at Greenbelt (County)	\$362,000	\$23	Class III Dry Tillable 22.4 ac (value \$99/ac); Class II Grazing 6 ac (value \$19/ac)
Total Property Tax (Pre-Annexation)		\$4,203	

Tax on Existing Home and 1 Acre (City)	\$777,186	\$5,036	Residence assessor value (\$687186); 1st ac homesite assessor value (\$90,000); taxed on 55% of assessed value
Tax on Land at Greenbelt (City)	\$362,000	\$27	Class III Dry Tillable 22.4 ac (value \$99/ac); Class II Grazing 6 ac (value \$19/ac)
Total Property Tax (Post-Annexation, Pre-Development)		\$5,036	

Tax on Existing Home and 1 Acre (County)	\$777,186	\$5,036	Residence assessor value (\$687186); 1st acre homesite assessor value (\$90,000); taxed on 55% of assessed value
Tax on Land at Greenbelt (City)	\$362,000	\$6	Class III Dry Tillable 4 ac (value \$99/ac); Class II Grazing 6 ac (value \$19/ac)
Tax on 19 New Homes w/assessed valued at \$400,000 each	\$7,600,000	\$49,249	Based on use of 18.32 ac to build 19 Homes w/assessed value at \$400,000 each
Total Property Tax (Post-Annexation, Post-Development)		\$54,291	

Property Tax Rates
County Outside Property: 0.9779%

Mendon City Property: 1.1782%	Revenue Recipient	Applicable Tax Rate	Approximate Revenue is Based on Developed Values
	MENDON CITY	0.002003	\$9,230
	CACHE CO GENERAL FU	0.001531	\$7,055
	CACHE SCHOOL DISTRIC	0.006015	\$27,718
	CACHE WATER DISTRICT	0.000000	\$0
	CACHE CO HEALTH FUN	0.000099	\$456
	MULTI-CO A & C	0.000009	\$41
	CACHE CO A & C	0.000341	\$1,571
	CACHE SCHOOL STWDE	0.001661	\$7,654
	CACHE SCHOOL CHARTE	0.000057	\$263
	CACHE MOSQUITO ABAT	0.000066	\$304

Ron Campbell asked about the road infrastructure. Scott Archibald noted the developer is required to put in the roads. Jon Hardman noted that keeping up with the maintenance costs once the development is in is where Mendon's major costs are. Mayor Buist noted that, yes, we need to get some business in Mendon to aid increase funds to operate the city. Mayor Buist noted his stewardship is to Mendon city. Bob Jepsen noted that his concern is that Mendon city doesn't have certain infrastructure. 100 South becomes a river during flood years which happens every 5 to 8 years. Mayor Buist noted that budgeting for flood issues is a big deal. Scott Archibald asked what Mendon does to deal with floods. Mayor Buist said that the county and state do not help. During the last major flood there was about 30K in damage in Mendon city. The state representatives came to Mendon to look at the damage to asses if they could help, but their response was that the damage would have to be about triple what we currently had in order for them to intervene with funding. Mayor Buist asked if we had other questions at this point. Andrew Lilywhite said that the Seamons would like about 19 lots, but they are willing to do less if that reduces concerns about water or flooding. Ron Campbell said again that he thinks concerning the general plan that it would be a nice place to have an addition Mendon residency. He feels it is in correlation with the grand vision of the general plan and he feels that we could make it happen. Bob Jepsen said he agrees with Ron Campbell, but he worries about what will be affected downstream, what with storm water, etc. Ron Campbell stated he is optimistic. Mayor Buist's concern

is the timing with current events and changes in Mendon. He's worried about committing. Ron Campbell said that he favors approving the annexation and trying to solve problems going forward. Ron Campbell said maybe we need to adjust the general plan. Jon Hardman noted that the general plan goes 20 years into the future. So, in that respect, we don't need adjust the expansion map. Jon Hardman is not opposed to seeing development, but he's worried about the timing because we do not have the infrastructure in place to adequately support a development in that area at this point in time. Mayor Buist has noticed that sometimes there is negotiation that differs from what is written in the general plan. Mayor Buist noted that is why we are trying to shore up the Master Plan and city ordinances. Mayor Buist said we could have more discussion if needed, but the job tonight is whether we accept or reject the petition for annexation. Mayor Buist asked if there is a motion. Ron Campbell put forth a motion that Mendon accepts the petition for annexation. Greg Taylor seconded. Mayor Buist asked if there needed to be further discussion. Ron Campbell noted that accepting would entail a lot of work going forward. Ron Campbell and Greg Taylor voted in favor of accepting the Seamons petition for annexation. Jon Hardman, Bob Jepsen and Ian Nemelka voted against the Seamons petition for annexation. The petition for annexation was denied. Mayor Buist asked if further clarification was needed. Andrew Lilywhite stated that Mendon city should do a motion to reject the Seamons petition for annexation. Jon Hardman made a motion to reject the Seamons petition for annexation. Bob Jepsen seconded. Jon Hardman, Bob Jepsen, and Ian Nemelka were in favor of rejecting the Seamons petition for annexation. Greg Taylor and Ron Campbell were opposed to rejecting the Seamons petition for annexation.

Mayor Buist called for a 5-minute recess.

Mayor Buist called city council meeting back to order at 7:20.

Mayor Buist appreciates the productive discussions even if we disagree.

Regarding the check reissue policy, checks should be cashed within 90 days and if needed request a re-issue within 60 days. Daphne Carlson talked with the bank it has to be stated on the check. Mayor Buist read the following re-issue check policy:

Mendon City
Check reissue Policy

Lost or destroyed checks issued by Mendon City may be reissued according to the following requirements:

- A written request for reissue of the check must be submitted to Mendon City within 60 days of the original date of issue, such request being accompanied with a check reissue fee of \$ 10.00 plus the current check stop payment cost.
- The City Treasurer will confirm that the "Stop Payment" on the outstanding check is in affect before requesting a reissued check from the City Recorder.
- Reissue of the check will be done during the City's regular semi-monthly check run procedure.
- The City Mayor may, at his/her discretion, taking into account extenuating or mitigating circumstances with regards to the outstanding check, may order the check to be reissued without the normal handling fees.

This policy was adopted: March 12th, 2020 by the Mendon City Council.

Dated this 12th day of March, 2020

Mayor Buist entertained a motion. Ron Campbell motioned that Council approve the new check re-issue policy. Ian Nemelka seconded. All were in favor.

Eric Dursteler said that they opened up the bids for the pipeline. The following are the bids for the Coldwater Well Development Project:

Bid Results - Bid Opening February 27, 2020. 10:00a.m.

	Contractor	Total Cost
1	DWA Construction, Inc	\$178,582.21
2	Allied Underground, Inc.	\$232,334.87
3	Counterpoint Construction, Inc.	\$252,702.00
4	Raymond Construction, Inc.	\$361,518.00

The following were the bids for the Coldwater Pipeline project:

Bid Results - Bid Opening February 27, 2020. 10:30a.m.

	Contractor	Total Cost
1	Rupps Trucking, Inc.	\$248,950.00
2	Counterpoint Construction, Inc.	\$272,793.50
3	Allied Underground, Inc	\$286,646.31
4	DWA Construction, Inc	\$309,246.09
5	Ormand Construction, Inc.	\$319,053.80
6	Raymond Construction, Inc.	\$428,090.00

Eric Dursteler noted that this year we divided well site improvement and the pipeline. It went better in regard to getting bids. He liked the low bid as it was below Eric Dursteler's estimate. Eric Dursteler proposed that DWA Construction do the well and Rupps Trucking Inc. do the pipeline. Mayor Buist asked what other cost will be incurred. Jon Hardman said the total project is \$550,000. Mendon account balance is 301K since the end of January. Jon Hardman anticipates that they'll use 250K and we'll have to borrow 350K. He wants to go local for the loan. Jon Hardman said we'll have to do a water rate adjustment. He assumes it will cost us 5% annually. There will have to be a public hearing to adjust water rates. Jon Hardman said that we need the detail of the loan to determine the water rate adjustment. Jon Hardman noted that if we raised it by \$5 it likely would generate enough funds to take care of the loan. Eric Dursteler said there is another caveat - chlorination. We need to seek out avenues for chlorination. Eric Dursteler estimates this would be 45K. Jon Hardman said before we adjust the rate structure, we need to be sure of all the details. The State feels that Mendon's rate should be \$75.

Jon Hardman noted that we need a commercial rate for water going forward. This should be addressed in the general plan. Mayor Buist noted that we are running out of sources for secondary water. Therefore, we need to address the cost of secondary water. Jon Hardman said that is covered with the tiered rate structure. Jon Hardman noted that above the canal there is not secondary water. Jon Hardman motioned to award DWA Construction the Coldwater Well Development Projects and Rupps Trucking Inc. the Coldwater Pipeline Project and that we accept bids as presented. Ian Nemelka seconded. Mayor Buist asked for further discussion. Ron Campbell asked about quality with the low bids. Eric Dursteler and Jon Hardman noted that we've worked with them before and the quality was good. All council members were in favor.

Mayor Buist noted that now we need to get the loan going. Ron Campbell asked Jon Hardman if he needed any help. Jon Hardman said all was well.

Eric Dursteler said next is the Mendon City Cemetery expansion project. Eric Dursteler asked them to widen the road. Bob Jepsen proposed that one of the line items on the bid be his backhoe services (with the city council approval of course).

Bob Jepsen is willing to do that part to save the city money. Eric Dursteler said the topsoil must be stripped off then compacted to form road base. Eric Dursteler can get an estimate. Bob Jepsen feels he could help in this aspect. Eric Dursteler is worried about lining grade. Mayor Buist has seen Bob Jepsen's work. Eric Dursteler said he'd estimate this out. City has a backhoe and dump truck. Eric Dursteler said that it will be about 160 loads. Eric Dursteler did talk to Kirk Taylor about alternate bid items, using base coarse under asphalt. Eric Dursteler's thought is to address road base and then pave next year. Mayor Buist noted that we have 85K. Eric Dursteler wants the city to be aware that there are liability issues as well. The pre-bid conference is March 26th at 10 AM. Eric Dursteler emails the announcement to 20 contractors. He got responses from 12 right away. Bob Jepsen asked if Eric Dursteler directly contacts contractors. Bob Jepsen asked Eric Dursteler to contact Brad Murray. Eric Dursteler noted that he got an email from a surveyor working with the Lundalls. Eric Dursteler handed out a cemetery map. There is a light blue property line that is in question. The surveyor brought this issue up. The dotted dark blue is the actual property line between the city and the land owned by John Hardman Trust. They are willing to work with the city on this issue. There was probably a land swap in the past that caused this issue. There was discussion that there could be a boundary line adjustment. Eric Dursteler will find out what they want for that land.

Eric Bowen is sick and not able to attend.

Kirk Taylor said the corner on the Mendon Station is drying up and the pipe extension is helping with that. He is hoping to bury that at some point. Bob Jepsen said he'd be happy to help. Greg Taylor wondered if we should do the back to adjust drainage. Kirk Taylor needs to add decorative wood chips. Mendon has had 8 burials since the first of January. There are turf repairs needed at the cemetery. He'll get the shed cleaned up. The water line needs to be moved south, down along the edge and then across to the north. Mayor Buist asked if we still have a lock to the shed; if we do, he needs it. Kirk Taylor wondered about getting help carrying the Mayday poles from storage. He also needs to fix the piano cart. He needs to hire help for the summer. He lost Jaron as an employee. This is for mowing trimming etc. Kirk Taylor has the job description and would like the pay bumped up to \$10. Kirk Taylor would like to have a pay range for grounds maintenance I and II. Mayor Buist said that we'd have to change it in a public hearing. Mayor Buist said the thing is to work within his budget, prepare it and present it. Mayor Buist said advertise wages as is and indicate that it may go up. Kirk Taylor said the playhouse is in shambles. Mayor Buist said to tear it down and not put more money into it. It's a hazard. Ron Campbell asked if we should get a new one. Ian Nemelka indicated he may be able to help secure a grant to acquire a new playhouse for the Mendon City Park. They will talk later. Kirk Taylor will get more playground chips. He'll meet with Joel Merritt to discuss chip and seal to see if they do it or bid it out. Mendon sources the chips. He'll get those numbers. Bob Jepsen wanted to make sure that we are still planning to cut down the trees on the South

of the Library. Bob Jepsen asked Kirk Taylor to get two bids. Bob Jepsen said that then we could get the trees out and have the city pay for a lift, allowing the city to be more frugal. Kirk Taylor said that we probably want Brett to do the sawing. Kirk Taylor noted that we should be aware of safety. Kirk Taylor said that we need to do some trimming on trees at the cemetery. Kirk Taylor said he needed to get with Ian Nemelka to address some issues on the streets. They will meet later.

Mayor Buist noted that a lot of changes have happened. Church is cancelled. Library activities are postponed. Karate, scouts, other events in the Mendon Station may have to be cancelled. Ron Campbell asked if we could put up notice and that could take care of it. Mayor Buist said that we may need to get waivers from renters of the Mendon Station. Mayor Buist noted that people are closing things down for a reason, people who are way bigger than us. The government is trying to be pro-active regarding COVID-19. Greg Taylor noted that we need to decide right now whether we have the Easter Egg Hunt. Mayor Buist noted that USU is asking all students to stay home as their classes will continue on-line.

Bob Jepsen brought up the perpetual care fund. Daphne Carlson said it is a onetime fee. Eric Bowen has been doing family councils to figure out what families are going to use previously purchased plots and at that time they pay the perpetual care fee. Residents pay \$200 for perpetual care. Bob Jepsen feels Mendon should adjust our perpetual care fees to pay for the cemetery. Daphne Carlson said there is a balance; Mendon does not want to be too high. Daphne Carlson said that some cemeteries are private. Mayor Buist said what we need to remember that Mendon City needs to cover our costs. We need to do what is best for the whole. Jon Hardman said that we need to publish costs, so it is very cut and dry even though pricing is presented during a trying time for grieving families. Bob Jepsen said that costs are higher outside of Mendon. Bob Jepsen noted that Eric Bowen has concerns on infant burial and cremation burial costs. Bob Jepsen would like to pattern Mendon City Cemetery fees after Providence. Perpetual Care fee is double if you're not a Mendon resident. Rod Sorensen changed where cemetery fees go, so all cemetery fees go to the cemetery fund.

Bob Jepsen visited with Ray about the fire department. He was impressed. Ray does an incredible job with the money he gets. He shared that some volunteers spent 8 hours of their time installing safety boxes on one of the trucks. After fighting a fire, the gear is contaminated, and they need to put their gear in those boxes because of the contamination. He feels that some in our community take the things the Fire Department does for granted. Bob Jepsen looks forward to continuing his working relationship with Ray Olsen. Mayor Buist noted that the money that was released has not come to the city (26K). It is for the calendar year. Daphne Carlson noted that the county operates on a calendar year and the city operates on a fiscal. 13k to finish this year and 26K next year. Bob Jepsen said the county got a new truck and two firemen. Ed met with those who are analyzing the EMS system. They asked questions about the city and what concerns we have. They met with Ray and said that he really knows his stuff. Ed had a

good conversation with them, and they shared Ed's concerns. Bob Jepsen noted that Ray Olsen gave him a list of expenditures. Paul Cressall said to compare the spreadsheet with his. Bob Jepsen said they do a really good job, particularly considering they are volunteers.

Greg Taylor said that youth council will fill eggs on the 21st of March. Greg Taylor said that the library wanted to do a jump rope class. Greg Taylor asked about the liability cost if something is broken. Greg Taylor feels that if something is going on through the library then the library needs to pay for it. Greg Taylor does not want to charge the library, but if there is a problem, then the Library is liable for the fixes. Ron Campbell said there should be a document clarifying that responsibility. Mosquito abatement is trying to figure out what kind of building they want. Greg Taylor saw a mosquito today. Mayor Buist squashed a box elder bug today. Greg Taylor said deer and turkey populations are managed. We stopped trapping turkeys in February to leave some to hunt. There is a balance to strike. Jon Hardman noted that the turkeys will soon be headed out of town. Greg Taylor noted that total they caught 105. Last year it was 380. Barry Lock has complained, but other than that there haven't been complaints.

Ian Nemelka said that the General Plan committee is going well. They are now in the process of finalizing language. They are writing it up and compiling it in a complete first draft. The next meeting is next Wednesday. Then they'll talk format, charts, and pictures.

Ian Nemelka is going with Kirk Taylor on Monday morning to assess chip and seal and repair. Mayor Buist asked Ian Nemelka to contact Kelly Barrett regarding concerns on the bottom road. Ian Nemelka asked about the speed limit sign. City needs to talk to Joel about the sign change.

Ian Nemelka noted that we got a new contract from CHS. We need to decide what services we want to keep. Paul Cressall noted that the city only pays if the dog does not get picked up by the owner. CHS will invoice for services. There was question as to whether the city pays for services or the owner. Ian Nemelka noted that there were services that were listed that we didn't want and some that we did want that were not listed. Mendon needs to touch base with CHS to get clear on the details. Animal control will be addressed with the Sheriff. Ian Nemelka will clarify with CHS and get the contract taken care off. Ron Campbell asked if he could talk to Ian Nemelka about grants.

Ron Campbell said that he hasn't addressed the trails and parks. Mayor Buist said Ron Campbell needs to get with Kirk Taylor. Ron Campbell noted that he met with the library board. They are going to start another fund raiser. They are hoping to raise 50-60K by September. This is through Friends of the Library and they are 501C for donations. Ron Campbell asked about the budget. Mayor Buist leaves it at 20K a year for salaries. What the library goes over the "Friends" should be paying. Heidi would like a flier to go out with the city water bill advertising senior Saturdays. Ron Campbell said that there was some concern with city employee

safety. There are a couple actions coming out of that. The library will produce a safety booklet that will be for all city employees. Kirk Taylor is working on further security measures. They have asked to meet with the city safety committee. Daphne Carlson said that she has been talking with the state regarding what they require from Mendon City regarding the city safety committee and responsibilities. The state has certain requirements and helps as well. Daphne Carlson said that she will give Ron Campbell the information after the meeting. The new Library Board is Mary Heers (Chairperson), Millie Smith (Vice Chair), Cassidy Nemelka (Secretary), Rick Shelton (Treasurer/Bookkeeper), Lisa Robins, Mandy Powell, Heidi Hyatt, Angie McMurdie, Ron Campbell (City Council Representative), Heidi Taylor (Library Director), and Paul Willie (Friends of Mendon Library Representative). Ron Campbell made a motion to approve the Library Board. Bob Jepsen seconded. All were in favor.

Ron Campbell said, regarding emergency preparedness, that he has been in contact with the Bear River Health Department concerning COVID-19. A good resource is <https://coronavirus.utah.gov/faq/>. He said Mendon will keep in contact as things progress.

Jon Hardman said that we've covered everything. He's been attending irrigation meetings, but there is nothing to report.

Mayor Buist said that we've already addressed everything under his name. However, we do need to talk future budgets. He will be contacting each council member.

Ron Campbell noted that they need to talk P&Z. In terms of business, there was a building permit that was approved. Kevin Wright is at the end of his term. Ron Campbell suggested that we let the position vacate for a while and give time for Ron Campbell and Ian Nemelka to find an applicant with a new set of strengths that will complement the current committee's skill set. Bob Jepsen said that he liked to give a gift card to thank P&Z members for their service. Ron Campbell would like the thank you letter to go out on Mendon City stationary.

Jon Hardman motioned to adjourn. Ron Campbell seconded. All were in favor. Meeting adjourned 8:59 PM.