

Mendon City Council Meeting
July 11th, 2019
Mendon City Hall & Library
15 N Main
Meeting began at 6:00 PM

In Attendance:

Mayor: Ed Buist

Council Members: Greg Taylor, Jon Hardman, Bob Jepsen, Kelly Barrett, Karole Sorensen

Clerk: Teena Young

Recorder: Paul Cressall

Treasurer: Daphne Carlson

Public Works: Kirk Taylor

Engineer: Eric Dursteler

Excused:

Public Attendance: Carolee Barrett, Scott Cornelsen, Ian Nemelka, Casadee Nemelka

Mayor Buist called the meeting to order at 6:00 PM. Mayor Buist led the Pledge of Allegiance with Bob Jepsen saying the prayer.

Council reviewed and approved the June 2019 minutes. Council reviewed the June bills. A public hearing will be held next month regarding a property tax increase. Jon motioned to approve the June 2019 bills, Karole seconded, and the bills were approved unanimously.

Deputy Travis Clark

Deputy Clark stated that the sheriff's department will be here for the celebrations. Bob mentioned that we are seeing different levels of dismantled vehicles around town. Our ordinances state that anything in those conditions shouldn't be on the property unless they are housed out of sight. Bob stated that it is at a point that it needs to be addressed. Mayor Buist added that if a business is approved to store vehicles, they are issued a conditional use permit. Bob stated that it may come to a point after a letter is sent to citizens that citations will need to be issued. Deputy Clark stated that he will help deliver a letter if needed.

Deputy Clark stated that a concerned citizen emailed the city concerning youth that are driving ATV's on the church parking lot and throughout a neighborhood recklessly. Officers will be watching that area. Other areas of concern are on Deep Canyon Road and along Main Street.

Mayor Buist stated that the softball tournament begins on Saturday with activities nightly next week. The sheriff's department will be here for the parade and throughout the day during the celebrations.

Scott Cornelsen – Scout Troop

Scott discussed the organization of a local Boy Scout troop. To his knowledge there isn't one yet in the area, he believes there is a lot of interest for it. There is some logistical support needed, including the use of a facility to meet in. Scott asked if there are any facilities that the city could offer to support the scouting program. It would be for a weekly meeting plus a community information meeting. Mayor Buist stated that the Mendon Station would be an option with proper supervision. That fits into the use of the community building. Scott stated that the fees the scouts pay cover the liabilities for the scouts and the facilities that they use. Jon asked if the school would work. Scott stated that the Cache County School District has been hasn't authorized the use of their buildings. Scott estimated that he would have 12-25 in each group. The minimum is 5 youth and 5 adults. Mayor Buist stated that the station could be available some, the library and parks facilities are available also. Kelly stated that we need to be careful with

committing the station as it is our only income source, so it would be based on availability. Scott would like to use the Mendon Station for an information meeting in August.

Mendon Station Management Proposal – Carolee Barrett

Carolee stated that the Mendon Station is getting used and abused. Also, she has used the kitchen and forgot kitchen tools that would be helpful. Carolee would like to stock the kitchen, get a microwave, dish towels, water pictures, and other supplies stocked. To pay for supplying it, Carolee suggested a community fundraiser dinner or the city could just stock it. Carolee stated that she would be interested in managing the Mendon Station. She'd also make a portfolio to give brides an idea of how decorating has been done. If the items stocked are not there after the rental, then the cost comes out of the deposit. Mayor Buist stated that this is creating a different job with approximately 15 hours per month. This would be something for a new clerk to not have to worry about. Carolee has talked to Amber who cleans the building, and they'd like to add a fee if the group is there past 10pm. Carolee asked if the code on the side door could notify her when the group comes in and finishes. Daphne noted that groups can't cook there, they can just heat precooked food or have a caterer with permit. The Mendon Station needs to be painted and have some upkeep done. Council would like to put together a job description and post the position.

Discussion on Annexation Policy Plan

Jon mentioned that we had talked about adopting the counties A10 zone above the canal. That's a decision that we haven't made yet. Council may revisit the issue while renewing the general plan. P&Z is holding a work meeting to present a plan to the council. Jon stated that he responded to the opinion that the city takes over all irrigation lines. Jon isn't wanting that liability. At this point we have the water policy in place. Bob stated that we should provide an avenue for citizens to use the street rights-of-way to get the secondary water to their property. Subdividers are required to provide secondary water according to the water policy. Many property owners could have secondary water, but they don't want to pay for the delivery of the water. Jon stated that when we enacted the tiered system for the culinary water costs, many decreased their overage use. Kirk stated that there was an email concerning SB 52 Secondary Water Requirements; water companies and entities will be required to install meters or secondary water. Kirk stated that Mendon City won't have to manage the metering if we don't manage the irrigation companies. Jon's opinion to the P&Z is that we are not in favor of one irrigation system that is managed by the city. Bob would like to see verbiage that the city encourages property owners to obtain secondary water.

Discussion on Building Standards Code Amendment

Paul Taylor, building inspector, has provided the update building code standards. Those updates were made in a draft and presented to council. The draft will be forwarded to Paul Taylor and the issue will be discussed further and approved next month.

Cemetery Fees

Council has discussed the increase of cemetery fees. Kelly stated that this is needed to cover the city costs and to cover the necessary expansion of the cemetery. Daphne stated that all the money for the lots, opening/closing, and perpetual care has gone into the perpetual care fund. Increasing the fees would increase the perpetual care fund. Because of limited space, people only get to buy a lot if someone has passed away, so the fund has a limited amount of money coming in. Bob noted that other cities are charging much more for weekend open/close. Karole asked how many are on Saturdays, Kirk stated that half of them. Council would like to set a fee high enough that it wouldn't have to be revisited often.

\$350 Resident/\$700 Non-resident

\$350 open/close

Saturdays/Holidays \$550/\$850

Perpetual Care is the same amount of the burial lot and paid at the time of purchase.

Jon motioned to adopt a fee schedule of \$350 Resident/\$700 Non-resident per lot; \$350 open/close; Saturdays and Holidays: \$550 Resident /\$850 Non-resident. Bob seconded. Jon amended the increase perpetual care fee to the same as the cost of the lot \$350/\$700 with these fees to begin in January 1st, 2020. Bob seconded. No further discussion. All voted in favor.

Eric Dursteler, City Engineer

Bid opening date for the piping of the new well will be on Aug 8th. It will be advertised this week. Eric is working on the telemetry.

Mayor Buist asked about the bump on the gateway road project. They are going to be bringing a grinder out to fix that. 100 E is now done. Kelly, Eric and Kirk walked the project, they made a lot of notes about some things that need to be addressed. We won't see the pay request until we get through those items.

Eric displayed a map of the approach for the cemetery expansion. For Phase I we are not moving any existing water lines, but a 6" secondary line will be brought in. Eric talked to several contractors and they suggested recycled asphalt be used. Bob stated that pushing snow over it is difficult. Kelly stated that he wouldn't use the recycled asphalt. Eric stated that we could do the road, and the irrigation line for about \$65,000. Kirk added that there is a frost-free water line by the shed. Karole suggested that some culinary water spigot be available. Phase I will provide for 440 plots.

Payment will be distributed for the well to High Point Drilling. We will close-out the loan with these additional costs. No additional money is available on the loan.

We will submit paperwork for reimbursement from COG for the Gateway project. Next year's proposed project will be along Center Street to the HWY plus chip sealing.

Kirk Taylor, Public Works Director

We got plexiglass at the announcer stand and replaced some light bulbs. The wells have been running to supplement culinary water. They did a little road patching and are continuing to get ready for the celebration. We will have portable toilets and the bathroom in the city building will be closed, except for staff and ADA accessibility.

Council Reports

Greg Taylor

Youth Council will be helping with the celebrations. Mosquito abatement owns land now, so they will be putting a building there. Greg stated that people at work suggested sanding the floor, but the wood is ruff cut. Karole stated that part of that is architectural as a rustic look. At some point we are going to have it sanded. Amber has some concerns about a slime activity in the library, they need to clean up after those activities or prepare with drop cloths. Greg wants to get the corner at the station fixed.

Richard Watkins is looking to fence his property bordering the fire station. There is a survey stake. The other concern is there is an irrigation line between the city's property and Richard's; he'd like to move a riser. Jon asked if the fire department is using that water. Richard wants to put storage sheds behind the fire department and store city equipment. Greg stated that we would prefer a storage shed up by the current city shed. Mayor Buist agreed that it is up to the city on where to store city equipment. Daphne stated that we have many documents from Richard that need to be digitally scanned and archived. Many pictures should be returned to families once scanned and documented.

Karole Sorensen

Karole has been in discussions with Bruce Anderson about the trails. Karole read a letter from Bruce about the trail. He asked about the impact fee for the sidewalk. There isn't much there because of limited

building. The 24th sunrise run funds haven't gone to the trail, they have gone to the Emily Wright Service Award. The trail was last sealed in 2017. Bruce also asked about a bench, but it was installed at the cemetery veteran's memorial. Kelly stated that the trail could be crack sealed. Daphne stated that the amount available from the sidewalk impact fee is \$2030.

The library didn't have a meeting this month. They have postponed the Story with the Stones event. Kirk stated that we hope that they would do that before the canal goes out, so the cemetery doesn't dry up.

Kelly Barrett

Nothing Further

Jon Hardman

Jon was at the Wellsville-Mendon Canal meeting last week, there were people there that were upset that they couldn't get water out of the canal. The water wasn't getting through, but now it is full now.

Bob Jepsen

Bob asked that council read the ordinance concerning junked cars. Karole commented that in the past the city has given citation and a lot of junk was hauled out. Bob proposes that we draft a letter, with a deadline to comply. We could have a suggestion on what can be done with the vehicles.

Mayor Ed Buist

Mayor Buist stated that he has been approached by people wanting the city to make a comment about the airstrip that is in the county. As an official comment, Mayor Buist stated that it is not in Mendon City; Mendon City has no comment.

Lt Governor Spencer Cox will be in Mendon and will help with a service project on Wednesday, July 31st. We will be washing windows at the city building.

We will be doing interviews next week for a city clerk. Karole, Daphne, Teena, and Ed will be helping with the interviewing.

Mayor Buist stated that we have every building on the system of master keys, all buildings have been on that system, except the fire department. We have been waiting on rekeying that building but have intended to do that. There is some concern that the fire department has been re-keyed and is not compatible with the city master keys. Kelly will have a conversation with Ray about this issue. Mayor Buist has talked about it with Barry as he is 2nd in command.

Mayor Buist stated that he thinks it is time that we look into card transactions for utilities. He has spoken with mayors to see how they do that. The way Hyrum city does it, if you choose to do a card transaction, you will have a transaction fee. Daphne has talked to the bank; there is a monthly fee plus a transaction fee. Mayor Buist stated that we could just do an increase in the fees to cover the cost and pass the cost on to those who use it. Casadee Nemelka stated that the county uses a service; she could get the contact information to Daphne.

Ian Nemelka stated that he works for a company that works on environmental and energy policy. He has organized strata-stewards to do environmental service projects. They have done projects for Zootah, Hyrum Stake park, and others. Ian asked if there is a project that they could help with. Kirk stated that the Monday after the celebrations is a cleanup day on the square. Ian's group will be there to help.

Karole added that she talked to Eric Bowen. There are 1207 burials at the cemetery, not many more available. Kelly stated that he has been asked about a pickleball court being constructed; that is something that people are wanting, so we should keep it on the radar. Karole asked about looking into banners that

are hung on the light poles. They could say, "Welcome to Mendon" and be changed out for special events. Karole will look into those banners.

Jon motioned to adjourn the meeting. Greg seconded, and all voted in favor. The meeting adjourned at 8:59pm.