

Mendon City Council Meeting
May 9th, 2019
Mendon City Hall & Library
15 N Main
Meeting began at 6:00 PM

In Attendance:

Mayor: Ed Buist

Council Members: Greg Taylor, Jon Hardman, Bob Jepsen, Kelly Barrett

Clerk: Teena Young

Recorder: Paul Cressall

Public Works: Kirk Taylor

Engineer: Eric Dursteler

Excused: Karole Sorensen,

Attendance: Rod Hammer, Cache County Fire Chief

Mayor Buist opened the meeting at 6:00 PM. Kirk Taylor led the Pledge of Allegiance with Kelly Barrett saying the prayer.

Council approved the April 2019 minutes. Council reviewed the April 2019 bills. Greg motioned to approve the bills, Jon seconded, and the council approved unanimously. Paul asked if we will open the current budget next month. There is a budget amount of \$10,000 in streets that is intended to be a carry over. Paul stated there is \$30,000 left so we need to not spend over \$20,000. Other budget areas will also be things we will have to move that will be discussed later.

Youth Council – not present

Mendon City to join Hyrum City Judicial Court as of July 1st, 2019

Mayor Buist stated that this was discussed and voted on in a previous City Council Meeting. Mendon City will be joining Hyrum City's court system as of July 1st, 2019. We were going to continue prosecution services with James Swink, but Hyrum doesn't want to do that, they have their own attorney. The cost would go down with the cities using the same attorney. Rather than \$4800, it will be \$3000 for those fees. The negative part is cutting ties with James Swink as he has been very helpful to the city. Daphne stated that we also have an attorney, Miles Jensen, on retainer. Jon suggested a letter to Swink thanking him and explaining the situation.

Interlocal Agreement - Cache County Fire Department

The agreement is for the county to staff two full-time fire fighters at the Mendon Fire Station. Rod Hammer stated that he has met with Mendon Chief Ray Olsen a couple of times concerning building use. The agreement will begin May 28th and the fire fighters will work 8am-5pm, 5 days a week. When they have vacation, they would offer the hours to the Mendon fire department staff. Paul asked about insurance and workers comp for those who are covering the vacation hours. Paul suggested they be added to Cache County's payroll so that Mendon City doesn't have to cover worker's comp or social security for those individuals. Chief Hammer stated that there is not a big rush on that. The intent would be just to have that opportunity for the Mendon volunteers. If it is an issue with the budget, they would have to work that through. In the past the county added in an amount for social security and workers comp. Daphne asked that the information for payroll comes to the Recorder, Paul. Mayor Buist read the agreement. Kelly Barrett motioned to accept the agreement as read, Bob seconded, and the council agreed unanimously.

Cache Humane Society Impound Agreement

The agreement is needed for impound services to be provided by the Cache Humane Society. Council would like for officers to not impound cats unless of extenuating circumstances as we don't require licensing for cats. Kelly motioned to approve to the agreement, Greg seconded, and the council approved unanimously.

Preliminary Budget Discussions FY 2019/2020

Mayor Buist has asked Matt Reagan to provide an estimate on revenue and expenditures. We have \$90,000 for perpetual care of the cemetery and the general fund reserve is increasing. Jon needs to know how much is in the water fund, Matt Reagan needed numbers from the last few months and Daphne will get that to him. Jon stated that he would like a monthly water fund amount as the expenses come in. The hope is that we bring the new system in without raising the water rates and without any new loans. Jon asked about putting it on the cloud to know the exact balance of the water fund each month.

Preliminary budget for FY 2019/2020

Administration \$67,000

Buildings \$12,500

Station \$12,500 Paul asked if we need to keep the station and buildings separate. Greg stated it is good to know what's spent at the station, so he asked that it be kept separate.

Cemetery \$12,500

Cemetery Expansion \$85,000 from the perpetual care fund with the intent to expand in phases. Mayor Buist asked Eric to plan for some work to get as far as we can with this money. Maybe not everything that we need but get some plots available. Daphne asked if the engineering work that has been done comes out of cemetery or perpetual care. Mayor Buist stated that we will find a way to cover the overage in this year's budget and not take it out of perpetual care.

Parks \$28,000

Streets \$260,000 This is moving the \$10,000 from the current budget to next year and including the money for the COG grants with the 20% match.

Fire Department \$53,000 Last year in the capital projects, we included \$7000 to go toward the payment of the new vehicle. Mayor Buist stated that the payment for the vehicle is coming out of their budget.

Sheriff Contract \$7065

Animal Control ~~\$4040~~ \$4110 Animal control contract is \$4040 plus an extra \$70 for the dog tags.

Surface Water \$5,000

Library \$20,000 We have received the donation of \$10,000 and the city matches that amount.

Court System \$3,000 adjusted for the change to Hyrum Court system.

Softball League \$4,000 a pass through. No league this year, just the Pioneer Day tournament

Youth Council \$1,200

Sanitation/911 \$110,000 as we get more homes that increases, but it is a pass through.

May Day ~~\$3000~~ \$3500 Bob stated that he would like to see that back at \$3500 as in previous years.

Easter Egg Hunt \$400

Pioneer Day \$12,100

P&Z \$2,500

Building Permits \$18,000

Fire Hall Payments \$12,726

Water Conservancy District \$7,330

Engineering fees \$10,000

Attorney fees \$2,000

Backhoe \$6,408 This will be the third year of a five-year lease.

Water Fund \$400,000

Capital Projects \$25,000 Mayor Buist stated that Kirk has listed the city equipment that needs to be rotated. He has asked Kirk to decide how to use this budgeted amount to replace some equipment. As he sees the need and a good opportunity, we can work on replacing old equipment.

Next month we will go through the current budget. In August we will know how much additional will come in through the small tax increase. Mayor Buist stated that he prefers the smaller increases in taxes every two years, instead of a large tax increase less often. Bob stated that everything keeps aging and we need to think about this necessary equipment replacements. Kelly stated that we have been lucky with help from the COG grants for the streets, and if that changes it can be a big expense in the future. Mayor Buist stated that we need to keep applying for the grants. Close to \$400,000 has been given to Mendon City for streets through these COG grants.

Next month, council would like to discuss increases in the station and cemetery fees. Logan city is \$700 per plot now. We need to look at the cemetery fees. Daphne stated that we need to cover our costs but be reasonable. Daphne stated that there has been a lot of discussion on what is permitted and what is not permitted. She would like to see some guidelines on what is allowed up there.

Mendon Water Code Amendments

Bob stated that the last water rate increase was in 2013, he asked about whether we are still in line with covering costs. Jon stated that he needs to be able to see what the water fund balance is to determine that. If there is a way to do this without an increase, he would like to do that. After looking at the numbers then we may need to cover that. Jon stated that he does not want to do another loan. He feels like the tiered rate has been good and helped people be more careful on how they use water. The main changes in the amendment are the \$25 fee for delinquent accounts and adding the verbiage for the 8" line required for extension of the water main. We will add a line to the ordinance stating that the city reserves the right to upsize the requirement on the size of the line. In June, an amendment will be voted on by council.

Eric Dursteler, City Engineer

The pump will be placed in the Cold Water Well in two weeks. The plans for the pipeline and integration is being worked on. Once complete it will be submitted to the state for approval. The South 100 E road project will begin June 3rd. There will be some congestion, but school will be out.

Eric presented cost estimates for phases of the cemetery expansion. Circle B irrigation has given a cost estimate for irrigation. Bob asked if we could pump from the west side of the canal. Jon stated that the state will not allow that, we will need to bore under the canal from the east side. Bob stated that priority is the roads with a gravel base. Council appreciates Eric's work.

Kirk Taylor, Public Works

Kirk stated that we had a leaking toilet at the Mendon Station. Wayne Myers made the repair and donated a new faucet as well. The security cameras were installed in the city building. The cemetery will be ready for Memorial Day. He will order sod for the plots that need grass. We need a frame with larger wheels for the piano that we pull out for the city celebrations. They are working on filling potholes. The 200 N water line for Schroeder's went well, the road just needs to be patched. He spoke with P&Z about a conversation with Scott Wells, Wellsville City Manager. One issue they spoke about was the cost of sewer. Kirk wondered if something we need to consider in the revised general plan, is requiring new developments to stub out for sewer. Wellsville also does a 99' right-of-way, this gives room for swales for stormwater and keeps utilities out of the road, allowing for repairs without tearing into the road. It also gives a more open look; our main street is a 99' right-of-way. The subdivision is a 66' right-of-way. Scott also advised against booster stations. They have had a problem with these pumps because of inconsistent pressure and maintenance problems. Kirk would like to look at maintaining flow through gravity flow. Jon stated that at this point we have not served above the canal for that purpose. Kirk also got a contact for a bridge expansion. We have 5 bridges all 20' over the canal, we could possibly work that in with the COG grants.

Council Reports:

Bob Jepsen

May Day went very well. The Easter Egg hunt was also great. Gail stated that P&Z is proposing changes for chapters 1-3 of the Zoning Code. Jon stated that the Cache Water District is redoing the water plan. Jon suggested that we extend the general plan to get more public input in the revision by holding workshops about growth, business, and other items. We will set up a schedule with dates for these open discussions. Jon also would like to involve Eric on this effort, and right now he is working on other things. Jon stated that some overlay maps would be helpful to display for future growth patterns. Mayor Buist stated that it is important that the council is involved with these issues. Gail stated that P&Z feels paralyzed because these items are so big. Jon stated that we need to get together again and map it out so that we can narrow down the tasks.

Greg Taylor

Greg stated that mosquito abatement will begin soon.

Karole Sorensen excused

Kelly Barrett

The fire department sold a truck. He asked if that money is put in the budget this year or next year. Paul wondered if the Fire Department needs the funds to cover their budget this year. The truck was listed on KSL. Daphne will find out from the state what the process is for selling equipment in the future. Kelly stated that Ray is planning to use the money from the truck to make a payment on the new truck

Jon Hardman

Jon attended a meeting with the state federal flood plain. They reevaluated the flood plain zones and are proposing that the areas be smaller. If FEMA accepts it, then it will be good for the city. They took below the canal off as well, as it was a man-made structure. Eric stated that there is a 100 ft buffer we need to be aware of on these floodplains. The canal is anticipated to have water the first of June. There are few repairs that need to be made. There is still a lot of snowpack that still needs to melt; the dam is going to fill. DWR has paid for seeding on the city property. It sprouted and came up. The issue we have to deal with is Dyers Woad. He will talk with DWR to see if there is money to spray that noxious weed, if not we as a city needs to do that. As soon as we have higher temperatures, we will need to split the stream.

Mayor Ed Buist

Law enforcement was here for May Day. There were concerns that we wouldn't be able to use the school for the May Day dance. He stated that the city did sacrifice to get the school built. Trina was able to iron things out to secure the use of the school. The concern was that there wasn't enough supervision, so we have made changes for more adult presence to the end of the dance. The school district was contacted and gave permission to use the school for community events.

Kirk mentioned that there is an individual who wants to build a home near the cemetery with access from the cemetery road on city property. Kirk stated that the road is 20' and the bridge is 12'. He is concerned with that and where utilities go. Bob's feeling is that the cemetery should not be a public entrance into someone else's property. Kelly wondered if it is serving a public location, is it a public street. The road doesn't meet road specification. The other house has access off the road also, but it also has access and frontage from 200 W. There are several issues with this and future use of the cemetery road. Council will seek input from the attorney on this subject.

Jon motioned to adjourn, Greg seconded, and the meeting adjourned at 8:56pm.