

# PLANNING & ZONING COMMISSION

MENDON CITY, 15 N MAIN, MENDON UT 84355

## *How to become a Commissioner?*

Mayor Ed Buists appoints Planning Commission members with the advice and consent of the City Council.

## *Meeting Requirements*

The Commission meets every second Wednesday of the month; beginning at 7:30 p.m.

On occasion, the Commission may schedule additional Work/Workshop meetings.

## *Office Hours*

Monday 11:30 – 2:30  
Tuesday 1:00 – 4:00  
Wednesday 11:30 – 2:30  
Thursday 1:00 – 4:00  
Friday 11:00 – 1:00

## *Contact us at Mendon City*

Offices: 435-753-3449  
Email: [pandz@mendoncity.org](mailto:pandz@mendoncity.org)  
Website: [mendoncity.org](http://mendoncity.org)  
Address: 15 N Main, Mendon, UT 84325  
Meetings: Meetings are held in the Library.

*Have a question,  
Contact Gail Taylor  
@ 435-890-3246*

## *What we do and what we are looking for*

The Commission adopts and acts on any changes to the City's General Plan, Zoning Ordinances and Subdivisions. The Commission also approves Business Licenses, Accessory Buildings and Conditional Use Permit, CURRENTLY OUR BOARD IS IN TRANSITION. WE have 4 Openings.

## **POWERS AND DUTIES**

- Prepare and recommend a comprehensive General Plan to the City Council.
- Considers and makes recommendations to the City regarding zoning and zoning ordinance changes.
- Hear and decide appeals from administrative hearing decisions of the planning director.
- Approves plats and subdivision developments.
- Plans, reviews and considers Annexation proposals.
- Considers and makes rulings on conditional use permits.
- Make rulings regarding the existence, expansion or modification of nonconforming use and noncomplying structures

## **Member Qualifications:**

The commission shall consist of seven members balancing geographic, professional, neighborhood and community interests.

Submit your resume and letter of interest today.